

**COLLEGE OF LETTERS, ARTS, AND SOCIAL SCIENCES
EASTERN KENTUCKY UNIVERSITY**

**OUTSTANDING TEACHING & MENTORING AWARDS
INFORMATION & APPLICATION**

This award recognizes those faculty who teach, mentor, and guide students both in and outside of the classroom. Out-of-classroom teaching and mentoring includes, but is not limited to, faculty-student collaboration on scholarly and/or creative projects, supervision of independent study, sponsoring student organizations, and providing opportunities for experiential learning.

Faculty who regularly create excellent, high-impact educational experiences in multiple contexts are encouraged to apply for this award.

I. Guidelines

1. The award shall be based on evidence of consistent outstanding teaching/mentoring at Eastern Kentucky University. Greater emphasis shall be placed upon teaching/mentoring activities of the past 5 years.
2. All full-time tenured and tenure-track faculty in the College of Letters, Arts, and Social Sciences are eligible for the award.
3. Award recipients shall not be eligible again for a period of five (5) years. For example, a recipient of the award in the spring 2017 shall not be eligible to receive the award again until spring 2022.
4. Award recipients shall be selected by the end of the spring semester.
5. Up to two faculty will be selected for the award each year. The Committee may choose no recipients if there are no outstanding candidates.
6. The Research and Faculty Development Committee shall be responsible for reviewing applications.
7. The composition of the committee and the procedures for the election, appointment, and replacement of its members are outlined in the Guidelines for the Research and Faculty Development Committee.
8. If a faculty member or a member of his or her immediate family is being considered for the Award, that member shall be replaced by an alternate when the committee is reviewing applications for these awards.

APPLICATION
CLASS OUTSTANDING TEACHING & MENTORING AWARD

DUE DATE: MARCH 1

If March 1 falls on a weekend or holiday, application is due the next day the University is open.

Submit Applications via email to the Associate Dean.

COVER PAGE

Current Date:

Applicant Name:

Rank:

Department:

List of courses taught in past 5 years, including current semester, listed by semester.

NARRATIVE *(3-5 pages single spaced, 12-point font)*

- **Teaching / Mentoring philosophy**
 - **Narrative of outstanding teaching/mentoring**
Examples include, but are not limited to, identification of mentoring activities, summary of teaching evaluations, summary of student comments about teaching/ mentoring, statements from colleagues/students, recognitions for teaching/mentoring, etc.
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LETTER OF RECOMMENDATION

- One letter from chair or colleague familiar with applicant's teaching / mentoring.
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SUPPORTING DOCUMENTS *(optional)*

Supporting documents may be included as evidence of teaching / mentoring excellence. Examples of supporting documents include, but are not limited to, full reports of teaching evaluations and/or student comments; evidence of applicant's role in teaching/mentoring activities ; relevant images, videos, audio files, etc. .

It is the responsibility of the applicant to reference supporting evidence within the narrative to facilitate review. Unreferenced evidence will not be considered. Include all supporting documentation in a single, separate, file and submit electronically with application.